

CHANGING TO ONLINE E-STATEMENTS

1 Log into online banking through our website at onecommunityfcu.org

2 Click on the **e-statements** link on the right hand side of the screen.



3 Click **Agree** to the online statement enrollment agreement.

4 Select **Member ID** (account number) in the drop down menu.

A screenshot of the Member ID selection interface. It shows a dropdown menu with the text 'Please select...' and a downward arrow. Below the dropdown are two buttons: 'Continue' and 'Cancel'.

5 Click **Continue**.

6 Click on **eSign document** at the bottom left side of the screen.

Please enter the code contained in this **eSign document**.

7 Click on the tab that appears and retrieve the code.



8 Enter the code in the **eSign Confirmation Code** box at the bottom of the screen.

A screenshot of the eSign Confirmation Code input field. The text 'eSign Confirmation Code' is above a white rectangular input box.

9 Click **I Agree** to consent to electronic delivery of electronic disclosures.



10 Click **Next** to confirm your statement delivery preference of e-statements.

A screenshot of the statement delivery preference screen. It shows a progress bar with 'Member Statements' and 'e-Statement' sections. Below the progress bar are 'PREVIOUS' and 'NEXT' buttons. The 'NEXT' button is circled in green.

11 Click **Enroll** to finish.

A screenshot of the enrollment screen. It shows a progress bar with 'Member Statements' and 'e-Statement' sections. Below the progress bar are 'PREVIOUS' and 'ENROLL' buttons. The 'ENROLL' button is circled in green.